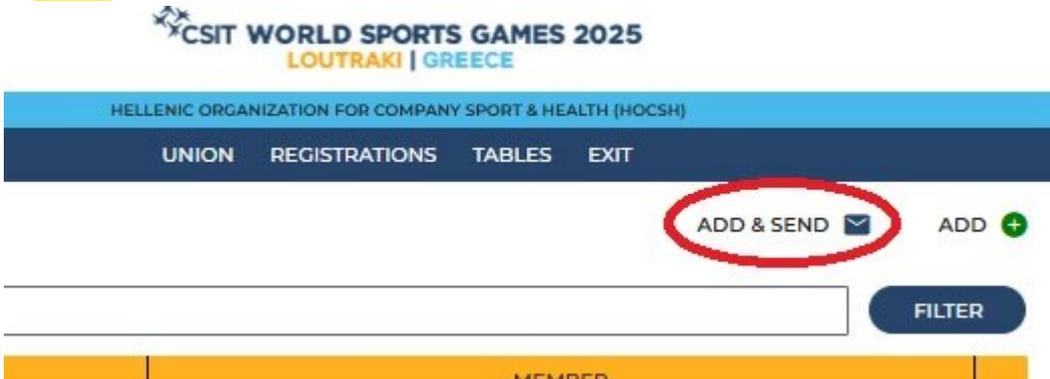


APP LOG IN PROCEDURE

Step 1 : Enter the registration platform with your credentials

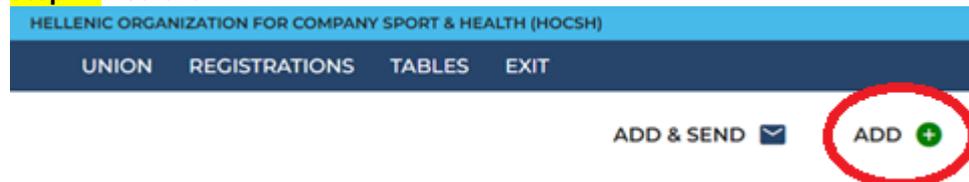
Step 2 Select ADD & SEND



Step 3 : Select TABLES and then click USERS



Step 4 : You click ADD



Step 5 : You choose a member and you confirm it

USERS > INSERT

Member

Search...

- Accompany 1
- Accompany 10
- Accompany 11
- Accompany 12
- Accompany 2
- Accompany 3
- Accompany 4

USERS > INSERT

Member

Id: YVJFCD Password: [masked] Confirm password: [masked] Enabled: Yes

User name: Accompany 1 E-mail: secretariat@hocsh.org

CONFIRM CANCEL

Step 6 : Click ADD & SEND

USERS

ADD & SEND ADD

User contains

FILTER

Step 7 : You choose the registration you want to send the ID and password, each registration has a unique ID and password

USERS > ADD & SEND

This function creates credentials for all selected people and sends them to the corresponding email address. If the person already has credentials it only sends them.

SELECT: ALL NO ID NONE

	NAME	EMAIL	ID
<input checked="" type="checkbox"/>	Accompany 1	secretariat@hocsh.org	DIHDNK

Scroll down and press send